

HOTEL BOOKING FORM

Hotels	Rating	Room Rate (Single Room)		Room Rate (Twin Room)		Breakfast & Wifi Included	Distance to GCEC	Travel Time To GCEC
		IN CNY	IN US\$	IN CNY	IN US\$			
HOTEL LOCATED WALKING DISTANCE TO GUZHEN CONVENTION & EXHIBITION CENTRE (GCEC)								
LANGDA HOTEL	4 star	570.00	89.00	598.00	94.00	(Local Breakfast) & Wifi included	0.4KM away	05-08 minute walk
HOTEL THAT OFFER 2 WAY SHUTTLE TRANSFER TO GUZHEN CONVENTION & EXHIBITION CENTRE DURING EVENT DAY (GCEC)								
ORIENT HOTEL	4 star	580.00	91.00	600.00	94.00	International Buffet Breakfast & Wifi included	1.5 KM away	By local taxi 15 minutes ride
HOTEL LOCATED 15 MINUTES LOCAL TAXI RIDE AWAY TO GUZHEN CONVENTION & EXHIBITION CENTRE (GCEC)								
YIN QUAN HOTEL	4 star	740.00	116.00	740.00	116.00	(Local Breakfast) & Wifi included	2 KM	15 minute local taxi ride
5 STAR HOTEL LOCATED 40 MINUTES LOCAL TAXI RIDE AWAY TO GUZHEN CONVENTION & EXHIBITION CENTRE (GCEC)								
CROWNE PLAZA ZHONGSHAN WING ON CITY	5 star	650.00	102.00	680.00	106.00	International Buffet Breakfast & Wifi included	30 KM	40 minute local taxi ride

BOOKING TERMS & CONDITIONS

- Hotel reservations and arrangements are the sole responsibility of delegates / exhibitors / visitors.
- Room rates quoted is **NET INCLUSIVE of 16.6 % government tax and service charge.**
- Room rates include daily breakfast and in room WiFi internet access.
- Room reservation is confirmed with **FULL PAYMENT** make payable to Burnaby Solutions Pte Ltd
- Rates are valid only from October 21 - 27,2018
- All transactions will be make through merchant name, **Burnaby Solutions Pte Ltd and in US\$/RMB.**
- Rates quoted are subject to currency fluctuation.

8. CANCELLATION POLICY

Any cancellation made **on/after September 24 2018** or **early departure** or **no show** is subject to FULL CANCELLATION CHARGE based on FULL LENGTH OF STAY as per original room reservation request.

9. REFUND POLICY

All refunds due if any, must be claimed or settled within 7 working days after event ends. Please note all refunds are subject to a 4% administrative fee.

<p>Burnaby Solutions Pte Ltd Contact Person: Ms Lim Chee Yi Tel: +86 2180245881 Email: limcheeyi@burnaby-solutions.com</p>

COMPLETE DETAILS IN FULL

Name of Guest:	Sharer's Name (if any):	
Organisation:		
Address:		
Tel. No:	Fax No.:	Email:

ACCOMMODATION :

Hotel: _____ (1 st choice)	_____ (2 nd choice)	_____ (3 rd choice)	
Arrival Date: _____	Flight No: _____	Arrival Time: _____	
Departure Date: _____	Flight No: _____	Departure Time: _____	
Room Type:	<input type="checkbox"/> Single	<input type="checkbox"/> Double	<input type="checkbox"/> Twin

PAYMENT & CREDIT CARD DETAILS *(note: payment by telegraphic transfer or credit card is subject to 4% bank administration fee)*

<input type="checkbox"/> AMEX	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
Card No.:	Expiry Date	(dd-mm-yy) CVV Code :
Cardholder's Name:	Signature:	Amount : US\$

For payment by telegraphic transfer, please quote the following bank account:	
Name of Bank:	Industrial and Commercial Bank of China Limited, Singapore Branch
Bank Address:	6 Raffles Quay#23-01 Singapore 048580
Bank Account's Name:	Burnaby Solutions Pte Ltd
Bank Account Number:	0103020002000432622
Swift Code:	ICBKSGSG