

October 6 – 7 | Marina Bay Sands Expo & Convention Centre | Singapore

HOTEL BOOKING FORM

Name of Hotels	Cost Per Room Per Night		Cost Per Meal Breakfast Rate	Internet Access for 1 User	Remarks
	Single Room	Twin Room			
OFFICIAL HOTELS:					
Marina Bay Sands (5*)	489.00++	489.00++	\$49.00	√	Conference Hotel
Marina Mandarin (5*)	260.00++	290.00++	inclusive	√	2-way shuttle provided
Swissotel The Stamford (5*)	260.00++	260.00++	\$35.00++	√	2-way shuttle provided
Carlton Hotel (4*)	250.00++	270.00++	inclusive	√	2-way shuttle provided
SUPPORTING HOTELS:					
Grand Park City Hall (4*)	220.00++	240.00++	inclusive	√	Circle Line - Bras Basah - Bayfront
Peninsula.Excelsior (4*)	190.00++	190.00++	inclusive	√	Circle Line - Bras Basah - Bayfront
Grand Pacific (4*)	175.00+	195.00++	inclusive	√	Circle Line - Bras Basah - Bayfront
Quality Hotel Marlow (3*)	115.00++	115.00++	inclusive	√	North South Line <> Circle Line - Novena / Marina Bay - Bayfront

++ denotes 10% service charge and 7% goods and services tax

BOOKING TERMS & CONDITIONS

- Hotel reservations and arrangements are the sole responsibility of delegates/visitors/exhibitors.
- Room reservations are confirmed with **a ONE night non refundable room deposit** make payable to Burnaby Solutions Pte Ltd followed by balance payment on and before **September 02, 2016**
- Rates are valid only from October 05 – 07, 2016.
- A cancellation charge equivalent to one night room charge is levied in the event of cancellation for each confirmed reservation.
- Any cancellation made on/after September 02, 2016 or any early departure or no show is subject to FULL CANCELLATION CHARGE based on FULL LENGTH OF STAY as per original room reservation request.

COMPLETE DETAILS IN FULL		
Name of Guest:	Sharer's Name (if any):	
Organisation:		
Address:		
Tel. No:	Fax No.:	Email:
ACCOMMODATION :		
Hotel: _____ (1 st choice) _____ (2 nd choice) _____ (3 rd choice)		
Arrival Date: _____	Flight No: _____	Arrival Time: _____
Departure Date: _____	Flight No: _____	Departure Time: _____
Room Type:	<input type="checkbox"/> Single	<input type="checkbox"/> Double <input type="checkbox"/> Twin
PAYMENT & CREDIT CARD DETAILS (note: payment by telegraphic transfer or credit card is subject to 3% admin fee)		

Amex MasterCard Visa

Card No.: _____ Expiry Date _____ (dd-mm-yy) CVV Code _____

Cardholder's Name: _____ Cardholder's Signature: _____

Amount: S\$ _____

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