



HOTEL BOOKING FORM

Name of Hotels	Cost Per Room Per Night		Cost Per Meal Breakfast Rate	Internet Access for 1 User	Remarks
	Single Room	Twin Room			
OFFICIAL HOTELS:					
Hotels (Capri by Frasers Changi) is 5 - 8 minute walk to the conference & exhibition venue (Singapore Expo) Stay at official hotel for network opportunities with visitors, exhibitors and speakers.					
Capri by Frasers Changi (4*)	250.00++	270.00++	Inclusive	√	5-8 mins walk to Singapore Expo
PARTICIPATING HOTELS:					
Stay at supporting hotel to enjoy scheduled shuttle To Singapore Expo & back at designated City Pick Up Point & Singapore Expo Pickup Point: - Morning Shuttle (to Singapore Expo) - City Pickup Point: Driveway of Marina Mandarin Hotel - Evening Shuttle (back to City Pickup Point) - Singapore Expo Pickup Point: Coach Bay, Behind Hall 2 of Singapore Expo					
Pan Pacific (5*) Deluxe Balcony Room	300.00++	348.00++	Inclusive	√	MRT Line To Travel (East West Line) - City Hall Station - Expo Station
Marina Mandarin (5*)	280.00++	310.00++	Inclusive	√	MRT Line To Travel (East West Line) - City Hall Station - Expo Station
Peninsula.Excelsior (4*)	180.00++	200.00++	Inclusive	√	MRT Line To Travel (East West Line) - City Hall Station - Expo Station
Innotel (4*)	180.00++	200.00++	Inclusive	√	MRT Line To Travel (North South Line) - Dhoby Ghaut - City Hall - Expo Station
	Room rates also includes free minibar (replenished once daily)				
Hotel V Lavender (3*)	135.00++	145.00++	Inclusive	√	MRT Line To Travel (Downtown Line) - Bugis Station - Expo Station
Hotel Boss (3*)	125.00++	135.00++	Inclusive	√	MRT Line To Travel (Downtown Line) - Bugis Station - Expo Station

++ denotes 10% service charge and 7% goods and services tax

BOOKING TERMS & CONDITIONS

- Hotel reservations and arrangements are the sole responsibility of delegates/visitors/exhibitors.
- For Promotional and Early Bird Room Rates, **FULL NON REFUNDABLE ROOM DEPOSIT PAYMENT** is required to secure the room(s).
- For Event Room Rate, room reservation is confirmed with a **Full Prepayment on or before February 28,2017**
- Rates are valid only from March 20-24,2017
- A cancellation charge equivalent to one night room charge is levied in the event of cancellation for each confirmed reservation (not applicable to Promotional and Early Bird Bookings).
- Any cancellation made on/after February 28,2017 or early departure or no show is subject to FULL CANCELLATION CHARGE based on FULL LENGTH OF STAY as per original room reservation request.



HOTEL BOOKING FORM

Please fill up hotel booking form and send to the following address:-

Burnaby Solutions Pte Ltd – Attention Lim Chee Yi (Ms)
 7030 Ang Mo Kio Avenue #08-24 Northstar @ AMK Singapore 569880
 Tel: +65 6848 1345 Fax: 6684 8417 Website: www.burnaby-solutions.com
 Email: limcheeyi@burnaby-solutions.com

COMPLETE DETAILS IN FULL		
Name of Guest:	Sharer's Name (if any):	
Organisation:		
Address:		
Tel. No:	Fax No.:	Email:
ACCOMMODATION :		
Hotel: _____ (1 st choice) _____ (2 nd choice) _____ (3 rd choice)		
Arrival Date: _____	Flight No: _____	Arrival Time: _____
Departure Date: _____	Flight No: _____	Departure Time: _____
Room Type:	<input type="checkbox"/> Single	<input type="checkbox"/> Double <input type="checkbox"/> Twin
PAYMENT & CREDIT CARD DETAILS <i>(note: payment by telegraphic transfer or credit card is subject to 3% admin fee)</i>		
<input type="checkbox"/> Amex	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
Card No.:	Expiry Date	(dd-mm-yy) CVV Code
Cardholder's Name:	Cardholder's Signature:	
Amount: S\$		

