

## HOTEL BOOKING FORM

HOTELS	Cost Per Room Per Night		Breakfast Rate	Internet Access	Getting To Suntec (By Walk or By Subway MRT)
	Single	Double/Twin			
<b>Hotels Group 1 - Hotels with Rates S\$130++ to S\$170++ (#) 20 minutes walk to Suntec</b>					
<b>Hotel Mi (#)</b> <i>Book by Jun 15</i> <i>Book after Jun 15</i>	\$130.00++ \$135.00++	\$140.00++ \$145.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station <> Esplanade Station
<b>Hotel Boss</b> <i>Book by Jun 15</i> <i>Book after Jun 15</i>	\$130.00++ \$135.00++	\$140.00++ \$145.00++	Inclusive	Inclusive	<b>Travel by East West Line</b> From Lavender Station <> City Hall Station
<b>V Hotel Lavender</b> <i>Book by Jun 15</i> <i>Book after Jun 15</i>	\$130.00++ \$135.00++	\$140.00++ \$145.00++	Inclusive	Inclusive	<b>Travel by East West Line</b> From Lavender Station <> City Hall Station
<b>V Hotel Bencoolen (#)</b> <i>Book by Jun 15</i> <i>Book after Jun 15</i>	\$130.00++ \$135.00++	\$140.00++ \$145.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station <> Esplanade
<b>Quality Hotel</b>	\$135.00++	\$135.00++	Inclusive	Inclusive	<b>Travel by North South Line</b> From Novena Station <> City Hall Station
<b>Hotel Royal @ Queens (#)</b>	\$150.00++	\$160.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station to Esplanade Station
<b>Hotel G (#)</b>	\$155.00++	\$165.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station to Esplanade Station
<b>Ibis Singapore on Bencoolen (#)</b>	\$158.00++	\$168.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station to Esplanade Station
<b>Hotels Group 2 - Hotels with Rates S\$170++ to S\$215++ (*) 20 minute walk to Suntec</b>					
<b>Hotel Grand Central</b>	\$170.00++	\$170.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Dhoby Ghaut Station <> Esplanade Station
<b>Furama City Centre</b>	\$170.00++	\$190.00++	Inclusive	Inclusive	<b>Travel by North East &amp; East West Line</b> From Chinatown Station <> Outram Park Station (Change Line) <> City Hall Station
<b>ParkRoyal on Kitchener Road</b> <i>Book by May 31</i> <i>Book after May 31</i>	\$190.00++ \$210.00++	\$210.00++ \$230.00++	Inclusive	Inclusive	<b>Travel by North East &amp; Circle Line</b> From Farrer Park Station <> Dhoby Ghaut Station (Change Line) <> Esplanade Station
<b>Mercure Bugis (#)</b>	\$200.00++	\$215.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station to Esplanade Station
<b>Hotels Group 3 - Hotels with Rates S\$220++ to S\$325++ (*) 20 minute walk to Suntec</b>					
<b>Rendezvous (#)</b> <i>Book by Jun 15</i> <i>Book after Jun 15</i>	\$220.00++ \$230.00++	\$245.00++ \$255.00++	Inclusive	Inclusive	<b>Travel by Circle Line</b> From Bras Basah Station to Esplanade Station
<b>Carlton</b>	\$270.00++	\$290.00++	Inclusive	Inclusive	10 minutes walk
<b>Marina Mandarin</b> <i>Book by Mar 16</i> <i>Book Mar 17 – Jun 15</i> <i>Book after Jun 15</i>	\$270.00++ \$280.00++ \$290.00++	\$300.00++ \$310.00++ \$320.00++	Inclusive	Inclusive	08 minutes walk
<b>Swissotel the Stamford</b>	\$300.00++	\$325.00++	Inclusive	Inclusive	10 minutes walk
<b>Hotels Group 4 - Hotels with Rates S\$340++ And Above</b>					
<b>JW Marriott South Beach</b>	\$360.00++	\$390.00++	Inclusive	Inclusive	10 minutes walk

Note: ++ denotes 10% service charge and 7% goods and service tax

**BOOKING TERMS & CONDITIONS**

- Hotel reservations and arrangements are the sole responsibility of delegates.
- **For Promotional and Early Bird Room Rates**, full **NON-REFUNDABLE payment** is required to secure the room(s).
- For **Event Rates**, room reservations are confirmed with a **ONE room night non-refundable deposit** make payable to Burnaby Solutions Pte Ltd followed by balance payment on or before **June 15, 2018**.
- Burnaby Solutions (S) Pte Ltd acts on behalf of RPB Asia & SFFA 2018 to handle all accommodation fee collection. All credit card charges will be made by the merchant name: Burnaby Solutions (S) Pte Ltd in S\$.
- Rates are valid only from **July 16 - 20, 2018**.
- CANCELLATION /NO SHOW POLICY (not applicable to early bird and promotional room rates)**
- A cancellation charge equivalent to one night room charge is levied in the event of cancellation for each confirmed reservation.
- Any cancellation made on/after **June 15, 2018** or early departure or no show is subject to **FULL CANCELLATION CHARGE** based on **FULL LENGTH OF STAY** as per original room reservation request.

**PLEASE RETURN HOTEL BOOKING FORM TO:**

**Burnaby Solutions Pte Ltd**

66 Tannery Lane #03-02 Sindo Building Singapore 347805

Tel: +65- 6848 1345 Fax: +65-6684 8417 Email: [limcheeyi@burnaby-solutions.com](mailto:limcheeyi@burnaby-solutions.com) / [Angie@burnaby-solutions.com](mailto:Angie@burnaby-solutions.com)

Attn: Ms LIM Chee Yi / Ms Angie ONG

<b>COMPLETE DETAILS IN FULL</b>			
<b>Name of Guest:</b>		<b>Sharer's Name (if any):</b>	
<b>Organisation:</b>			
<b>Address:</b>			
<b>Tel. No:</b>	<b>Fax No.:</b>	<b>Email:</b>	
<b>ACCOMMODATION :</b>			
Hotel: _____ (1 <sup>st</sup> choice) _____ (2 <sup>nd</sup> choice) _____ (3 <sup>rd</sup> choice)			
Arrival Date: _____		Flight No: _____	Arrival Time: _____
Departure Date: _____		Flight No: _____	Departure Time: _____
<b>Room Type:</b>		Single	<input type="checkbox"/> Double
			<input type="checkbox"/> Twin
<b>PAYMENT &amp; CREDIT CARD DETAILS</b> (note: payment by telegraphic transfer or credit card is subject to 3% admin fee)			
AMEX	MasterCard		Visa
<b>Card No.:</b>	<b>Expiry Date</b>	(mm-yy)	<b>CVV Code :</b>
<b>Cardholder's Name:</b>	<b>Signature:</b>		<b>Amount : S\$</b>

**For payment by telegraphic transfer, please quote the following bank account:**

Account Name: Burnaby Solutions Pte Ltd  
Account No: 003-916187-5  
Swift Code: DBSSGSG  
Bank Name: DBS Bank Ltd  
12 Marina Boulevard DBS Asia Central Marina Bay Financial Centre Tower 3 S018982